



## **FLEET TECHNICIAN III**

**Job Code: 0557**

Originated: 4/06

Salary Grade: 2144

FLSA: Non-exempt

Revised:

EEO Code: 26

Supervisory: Yes

HR Ordinance Status: Classified

### **CLASS SUMMARY**

The fundamental reason the Fleet Technician III position exists is to perform maintenance and repairs on a wide variety of automotive and heavy equipment and to mentor a designated Fleet Technician Trainee.

### **DISTINGUISHING CHARACTERISTICS**

The Fleet Technician III position is distinguished from the Fleet Technician II position by the higher level of skill and experience required and the direction and guidance provided to an assigned Fleet Technician Trainee as part of the Fleet Division Apprenticeship Program. This classification assigns tasks, monitors progress and workflow, checks the product, schedules work, and establishes work standards of the assigned Fleet Technician Trainee. This classification may or may not supervise. Work is performed under general supervision of the Fleet Technician Crew Chief.

### **ESSENTIAL FUNCTIONS**

- Trains and mentors an assigned Fleet Technician Trainee as part of the Fleet Apprenticeship Program.
- Schedules, distributes/balances and guides the work and learning assignments of the Fleet Technician Trainee.
- Monitors and reports on Fleet Technician Trainee work performance to determine overall conformity to established timetables and quality standards, and to document and communicate trainee production levels and training needs.
- Diagnoses and repairs malfunctions on a variety of systems.
- Performs skilled repair and maintenance on a variety of gasoline and diesel powered equipment such as solid waste trucks, construction equipment, bucket trucks, backhoe/loaders, street sweepers, police patrol vehicles, pickup trucks and other equipment.
- Disassembles components, inspects parts for wear. Repairs, replaces, overhauls, rebuilds, and adjusts fuel and water pumps, distributors and alternators. Rebuilds parts such as pumps and carburetors. Re-wires ignition systems, lights, and instrument panels. Relines and adjusts air and hydraulic brakes. Aligns front ends, repairs and replaces shock absorbers.
- Overhauls gasoline and diesel engines. Maintains and repairs hydraulic systems. Welds and fabricates vehicle parts and components.
- Tunes and performs repairs on gasoline and diesel engine powered equipment.
- Performs preventive maintenance on equipment on a regular schedule.
- Supports other mechanics and is a team player by helping other personnel with their job duties and training on use of tools or equipment.

- Uses a computer to maintain basic records and prepares basic reports. Reads and comprehends service manuals.

## **MINIMUM QUALIFICATIONS**

### **Knowledge, Skills and Abilities**

#### Knowledge of:

The methods, tools, materials, and procedures used in the maintenance and repair of automotive and heavy equipment.

Hydraulics, electrical systems, air brakes, air operated accessories, welding and fabricating, as well as engine, transmission and drive train repair.

#### Ability to:

Work evening, nights, and/or weekends and/or a modified workweek.

Possess a complete set of hand tools to use on the job.

Operate a variety of equipment and machinery requiring continuous or repetitive arm and hand movements.

Utilize an automated fleet management information system to record work performed and to look up vehicle data.

Lift and move 50 pounds or more.

Work in cramped or confined spaces.

Climb up and down ladders.

Reach overhead and bend or stoop continually.

Maneuver 100 pound tires.

Coordinate visual and manual dexterity to service equipment.

Communicates effectively with users, service writers and other mechanics.

### **Education and Experience**

Any combination of education and experience equivalent to eight years journey level experience as a mechanic in the vehicle repair trade in either automotive, heavy-duty or mobile equipment maintenance.

### **Licensing and Other Requirements**

Arizona Driver's license with no major driving citations in the last 39 months.

Five (5) ASE certifications in either Automotive or Heavy Duty.

Must possess and maintain at time of promotion or hire, a minimum Class B Commercial Driver's License with tanker and air brake endorsement and Hazmat. No major driving citations in the last 39 months for all driving positions.

A State of Arizona Emissions Inspectors License with gas, diesel and fleet permits.

### **SUPERVISION RECEIVED AND EXERCISED**

The Fleet Technician III reports to the Fleet Technician Crew Chief and the Lead Fleet Technician. This position may or may not supervise.

## **WORK ENVIRONMENT/PHYSICAL DEMANDS**

*The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job or that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Operates a variety of standard office equipment, which requires continuous and repetitive eye, arm or hand movements.

Lifts and moves 50 pounds or more.

Works in cramped or confined spaces, climbs up and down ladders, reaches overhead and bend or stoop continually.

*This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*